

I. CALL TO ORDER

John Pulkkinen call the meeting to order at 5:31 PM

Quorum Established:

Members Present: Jim Booth, Linda Hilliard, John Pulkkinen, Kerrie Robertson

Members Absent: None

HOA Board Liaison: Carolyn Finnell (Absent)

In Attendance: Joan Tober (Home Owner)

II. ITEMS

1. Approve Minutes from 1-31, 2-21, 3-9 Meetings.

John: Motion to approve

Linda: Second

John: Rescinded motion to approve for amendment

Jim: Second

All In favor – None Opposed

Discussion around Member Attendance recording in all minutes.

John: Motion to approve all prior minutes with amendments to Attendance information in minutes to reflect Board Liaison and Home Owners in Attendance.

Kerrie – Second

All in favor – None opposed.

2. Review Ballot Counting Process

Discussion about the process and material needs for the count.

Jim tasked with asking Sean to acquire 4 – Letter Openers/Batteries and Food for the Election Count and 2 "Laptops" capable of running Excel.

Overall review of the information in the NEC Elections Manual (specifically Paged 22-35 and Appendix P) regarding the actual event and requirements of participants.

Jim tasked with acquiring a copy of the HOA Managers "Election Checklist" from Sean and having it sent to all NEC members for reference.

3. Review of the list of counting volunteers.

Reminder that all volunteers/observers need to inform the HOA Manager of their intent to support the process. They must email their intent no later than March 26 to:

hoa@civano1.com

III. NEXT MEETING

John: Motion to schedule next meeting for April 25 at 5 PM (Note Time Change)

Kerrie: Second

All in favor – None opposed

IV. ADJOURNMENT

John: Motion to close meeting at 7:21 PM

Linda: Second

All in favor – None opposed