

Civano I: Neighborhood I Association, Inc.
Resolution #05-05
Information Services Committee

(Replaces 99-05, dated February 10, 2000 and 00-02, dated February 24, 2004)

WHEREAS, Article 11, Section 11.1- of the Association CC & R's grants the Association the right and power necessary for the reasonable administration of the affairs of the Association in order to effectuate all of the objectives and purposes of the Association and which are contained in the Specific Plan; and

NOW THEREFORE, BE IT RESOLVED THAT a standing Information Services Committee is established, having the following terms of reference:

RESPONSIBILITY

The primary responsibility of this Committee is to advise and assist the Board of Directors in preparing, reviewing, producing informational publications, and providing informational services.

In fulfilling its responsibility, this committee performs functions, which include, but are not necessarily limited to the following:

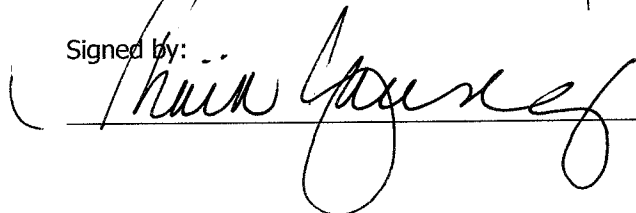
1. Insure all published materials are within the scope of HOA policies and meets established deadlines.
2. Assist with the community Newsletter, information boards, and information systems by:
 - A) Making improvements in format, style, or content.
 - B) Supporting the monthly preparation for publications, including Welcome/Breakfast packet and announcements.
 - C) Compose informational posters that promote HOA meetings and events listed in the Newsletter.
3. Collect and/or originate notices or other information for the Managing Agent to include in the Newsletter.
4. Prepare an annual budget and oversee expenses.
5. Provide a roster of Committee members, and changes thereto, as they occur to the Board.
6. Report to the Board to keep them informed of developments and activities.
7. Perform such other functions as directed by the Board.

MEMBERSHIP AND MEETINGS

The Information Services Committee shall be composed of not less than three (3) or more than five (5), and two (2) alternate volunteer members. The Committee shall meet when necessary to perform its duties, but in any case shall meet as often as necessary to complete its assigned responsibilities and report to the Board of Directors said findings.

Confirmed this 22ND day of NOVEMBER 2005 at a meeting of the Board of Directors.

Signed by:



Thais Young, President