



Civano I: Neighborhood I Association, Inc.

A Homeowners Association

Board of Directors Special Meeting Minutes

APPROVED

DATE: Tuesday, September 14, 2010
TIME: 7:00 PM
LOCATION: HOA Activity Center – 10501 E Seven Generations Way, #109

I. CALL TO ORDER

The Board of Directors meeting was called to order at 7:03 PM

II. ROLL CALL

Board present: Lee Rayburn, President
Mark Levine, Treasurer
Judyth Willis, Secretary
David Kronengold
Les Shipley
Chris Shipley

Absent: Ron Canady, Vice President

Management
Representatives: Cynthia Valencia, Cadden Community Management
John Price, Cadden Community Management

Minute Taker: Cynthia Valencia, Cadden Community Management

Homeowners were present at the meeting.

III. QUORUM (4)

A quorum was present to conduct the Board of Directors meeting.

IV. ACTION ITEMS: OLD BUSINESS

A. Short Update on Design Guideline Task Force

Discussion: The Board is reviewing Task Force's Design Review Guidelines document. In early October the Board will follow up with the Task Force for any final adjustments and changes to document.

Action taken: No action required.

B. Approve Payment of \$237.00 to Linda Green for administrative services for the Civano Design Task Force. This amount is over and above the \$500 limit previously set by the Board at its February 2010 Board meeting.

Discussion: This amount is over and above the \$500 limit previously set by the Board at its February 2010 Board meeting.

Motion: Approve Payment of \$237.00 to Linda Green for administrative services for the Civano Design Task Force.

Motion

Proposals: First Lee Rayburn
Second Judyth Willis

Motion

Results: Passed unanimously

C. To Approve up to an additional \$500.00 to complete administrative work for Design Guidelines Task Force.

Discussion: The Board is aware that there is more work that needs to be completed before the document is finalized.

Motion: Approve up to an additional \$500.00 to complete administrative work for Design Task Force.

Motion

Proposals: First Lee Rayburn
Second Chris Shipley

Motion

Results: Passed unanimously

D. Short Update on NEC Post Election Recommendations

Discussion: General discussion ensued and NEC is working on the elections procedure.

Action taken: No action required.

E. Short Update on Playground Workshop

Discussion: Judyth Willis updates that the Rotunda Committee is handling the playground workshop.

Action taken: No action required.

V. ACTION ITEMS: NEW BUSINESS

1. Recommendation to Set up Presence on NA Website

Discussion: Mr. Rayburn announced that Simmons Buntin will assist with posting-only announcements on the Civano Neighbors website.

Motion: For the Board of Directors to post only announcements on the NA website with no return-comment section, and that any postings to be approved by the HOA Board prior to posting.

Motion

Proposals: First Lee Rayburn
Second Chris Shipley

Motion

Results: Passed unanimously.

2. Review (New) Resolution 10-08 Policy on Member's Communication with Association's Board Directors

Discussion: General Discussion ensued.

Motion: For the Board of Directors to adopt new Resolution 10-08 with one revision on page two.

Motion

Proposals: First Lee Rayburn
Second Chris Shipley

Motion

Results: Passed unanimously.

3. Review (New) Resolution 10-09 Review & Approval of Association Newsletter

Discussion: General Discussion ensued.

Motion: For the Board of Directors to adopt new Resolution 10-09 with no changes.

Motion

Proposals: First Lee Rayburn
Second Mark Levine

Motion

Results: Passed unanimously.

4. Review (New) Resolution 10-10 Policies on Annual Election of Directors.

Discussion: General Discussion ensued.

Motion: For the Board of Directors to adopt new Resolution 10-10 with one change on first page -- changing the word "lien" to "lieu".

Motion

Proposals: First Lee Rayburn
Second Mark Levine

Motion

Results: Passed unanimously.

5. Review (New) Resolution 10-11 Code of Ethics & Rules of Conduct for all volunteer Board Members, ...

Discussion: General Discussion ensued.

Motion: For the Board of Directors to adopt new Resolution 10-11 with changes to page two.

Motion

Proposals: First Lee Rayburn
Second David Kronengold

Motion

Results: Passed unanimously.

6. Review and Revise Resolution 10-05 Committee Guidelines & Committee Ethics.

Discussion: General Discussion ensued.

Motion: For the Board of Directors to adopt new Resolution 10-05 with changes on pages two, three and six.

Motion

Proposals: First Lee Rayburn
Second Mark Levine

Motion

Results: Passed unanimously.

7. Amendment to prior motion regarding Resolution 10-11 Committee Guidelines & Committee Ethics.

Discussion: General Discussion ensued.

Motion: For the Board of Directors to approve Resolution 10-11 contingent upon final review of language referencing the AZ Corporation Act.

Motion

Proposals: First Lee Rayburn
Second Les Shipley

Motion

Results: Passed unanimously.

8. Review and Revise Resolutions 09-02 and 09-02A.

9. Review and Revise Resolution 09-03 Collection of Unpaid Monetary Penalties

Discussion: Mr. Rayburn moved that Resolutions 09-02, 09-02A and 09-03 be tabled to next Board meeting.

Action taken: no action required.

VI. NEXT BOARD MEETING

The next meeting is scheduled for Tuesday, September 28, 2010 at the HOA Activity Center – 10501 E Seven Generations Way #109 at 7:00 PM.

VII. ADJOURNMENT

Since there was no further business the meeting was adjourned at 7:58PM.