



CIVANO

ACTIVITY CENTER RULES AND REGULATIONS FOR USE

- 1) **WHO MAY USE THE ACTIVITY CENTER:** The Activity Center may be reserved by any homeowner, (unless they have been barred from doing so due to unpaid dues, assessments, or previous abuse of the facilities). Any tenant wishing to rent the Activity Center must do so through their property owner.
- 2) **TO RESERVE THE ACTIVITY CENTER:** The Activity Center may be reserved by current Civano residents for non-commercial, non-profit uses. For reservations, contact the manager at 546-3862. The Activity Center may be reserved up to three months in advance.
- 3) **DEPOSIT:** A \$100 deposit will be required at least four (4) days before the intended use. Make your check payable to Civano I HOA.
- 4) **DEPOSIT RETURN:** A representative of the Association will inspect the premises, and if the clean up by the user was adequate with no damages or problems, the deposit will then be returned.
- 5) **KEY:** A key may be picked up at the management office, one (1) business day prior to the reservation date, and must be turned in the next business day following the event.
- 6) **ACTIVITY CENTER SPACE:** This use agreement is restricted to the interior of the Activity Center – the exterior of this space is NOT part of this agreement. Any damage to the Neighborhood Center, or debris that needs to be picked up, will be charged to the responsible party.
- 7) **ABSOLUTELY NO BEER KEGS:** will be allowed in the building or on the premises.
- 8) **USER WILL NOT AFFIX ANY OBJECTS:** to the windows, walls or ceilings of the premises without prior written approval.
- 9) **CLEANING:** Please furnish your own trash bags and haul all trash to a dumpster. Your deposit will be returned as soon as possible if all is in order. If the Activity Center is found in an unsatisfactory condition, all or part of the \$100 deposit may be forfeited for cleaning and/or damages. If necessary, a professional cleaning service will be hired to clean, and the responsible party will be charged the cost of cleaning.
- 10) **LOCKUP PROCEDURE:** The lockup procedure is posted in the Activity Center.
- 11) **PERSONS UNDER THE AGE OF 18:** Using the Activity Center facility for functions must be chaperoned by at least 2 adult homeowners. Children are not allowed in the Activity Center at any time unless accompanied by an adult.
- 12) **GUESTS:** Homeowners are responsible for all actions of their guests. The City of Tucson has established that the Activity Center capacity is 39 people. Be sure the number of people invited to your function does not exceed this limit.

- 13) EVENING FUNCTIONS: All functions must be over by 11:30 PM. Care must be exercised to avoid any excessive noise levels after 10:00 PM.
- 14) RESPONSIBLE PERSON: The responsible person signing the agreement shall be continually present during the private usage of the facility.
- 15) NOISE: No music or noise of any nature is permitted which may cause distress to any homeowner. The user shall not permit the emission of noise or odors or use any devices of paraphernalia outside the Activity Center that constitutes a nuisance such as loud speakers, sound amplifiers, radios, televisions or phonographs without prior written approval of the Association.
- 16) THE HOMEOWNERS, RENTERS, AND GUESTS ALSO AGREE TO HOLD HARMLESS AND FREE FROM ANY LIABILITY DUE TO ANY INJURY DURING ANY PRIVATE PARTIES, THE CIVANO HOMEOWNERS' ASSOCIATION, THE CIVANO HOMEOWNERS' ASSOCIATION BOARD MEMBERS, THE COMMUNITY OF CIVANO, LLC, AND/OR CADDEN COMMUNITY MANAGEMENT.