

**Civano I: Neighborhood I Association, Inc.
Board of Directors Meeting**

MINUTES

Date: Tuesday, November 24, 2009
Time: 7:00 PM
Location: HOA Activity Center—10501 E Seven Generations Way, #109

I. CALL TO ORDER

President: Less Shipley: 7:13pm

II. ROLL CALL - President Les Shipley, Vice President Ron Peterson, Treasurer Mark Levine, Secretary Judyth Willis. Directors -- Rick Hanson, Lee Rayburn, and Chris Shipley.

III. PRESIDENT'S REPORT

Nothing to Report

IV. OPEN FORUM

1. PERMITS AND NOISE LEVEL

Home owners concerned about the noise level generating from the local resterauant and bar during a fundraiser. Board President acknowledges noise violation and disturbance to the community suggests that the complaints be noted to the Civano commercial board. Future prerequisite for use of facility: to post permit in a conspicuous area. If there is no permit posted homeowners can contact the proper authorities to maintain concerns.

******DRC action items Report from Joan******

Action Item A

For the DRC to utilize professional Architectural.

MOTION: Director Rick Hansen:For taskforce and Drc to work closely together on review the need of a professional architect and submit recommendations to the board. To expand taskforce duties to include matters of policy and procedures clafication of guidelines & define scope of jobs.

Motion was 2nd by Lee Rayburn and PASSED with 5 infavor, 2 opposed.

Action Item B

Minute taker available at the committee meetings.

MOTION: Director Lee Rayburn: Subject to the descretion of the taskforce a minute take will be provided if and when needed. **Director Rick Hansen 2nd the motion and PASSED** unanimously.

Action Item C

Establish a fee for review, recommend 3 architects to homeowners instead of charging a fee.

Action Item D

MOTION: Director Rick Hansen Contract with Kathy Rex for all DRC necessary DRC on \$85.00hr retainer subject to final recommendation by taskforce. Contract scope of work may be modified by accepted modifications by the taskforce. **Motion was 2nd by Director Lee Rayburn and unanimously PASSED.**

APPROVED

Action Item E

Item to be discussed in Finance Committee

MOTION: Treasurer Mark Levine; To establish a finance committee resolution to be created by Joan XXX. **Motion** was 2nd by **President Les Shipely**.

DECORATIVE GRANITE

MOTION: Treasurer Mark Levine: Letter to be sent out to homeowners issuing a time line of 3 months for completion of the required decorative granite throughout the necessary landscaping areas. Must be completed by February 1, 2010. **Motion** was 2nd **Director Chris Shipely** and Unanimously **PASSED**

MOTION: Treasurer Mark Levine; Letter to be sent to Voyager homeowners that the suspense in action has changed. Officially notified that the rules, regulations, policies and procedures of the Civano HOA apply to them also. **Motion** was 2nd by **Secretary Judith Willis PASSED** with 1 obstention.

V. TREASURER'S REPORT
SUBMITTED AND ATTACHED TO AGENDA

MOTION: Vice President Ron Peterson; Accept the Treasurers report. **Motion** was 2nd by **President Les Shipley** and Unanimously **PASSED**.

VI. REPORTS

A. Committee Reports

1. CC&R Committee
Report Submitted

2. DRC
Report Submitted

3. Events Committee
No Report Submitted

4. Garden Committee
No Report Submitted

5. Responsible Pet Ownership Committee
No Report Submitted

6. Nominations & Elections Committee
No Report Submitted

7. Rotunda Steering Committee
To place the video Survellience policy on the website for 30 days. Tabling the adoption of policy for 30 days.

MOTION: Director Rick Hansen to post draft survellience policy on website for 30 days for homeowner input. **Motion** was 2nd by **Treasurer Mark Levine** and unanimously **PASSED**.

APPROVED

APPROVED

Facilities usage policies draft to be must be posted

MOTION: Director Rick Hansen request that the Facility policy and procedures be posted on the website for homeowner input. Request for later adopt and approval. **Motion** was 2nd by **Treasurer Mark Levine**.

Discussion ensue: echoing issue in the rotunda meeting area. Bid received from Babby-Henkel for \$7,750.

MOTION: Director Rick Hansen accept bid from Babby Henkel. Approve \$7,750 plus applicable tax for materials to correct acoustics. Motion was 2nd by **Treasurer Mark Levine** **PASSED** with 4 in favor 2 Abstentions and 1 no.

8. Landscaping Report
Report Submitted
9. Neighborhood Association Report
No Report Submitted
10. Dog Park Report
No Report Submitted
11. Manager's Report
Report Submitted

VII. APPROVAL OF PREVIOUS MEETING MINUTES

- October 27, 2009 regular meeting minutes

MOTION: Director Lee Shipley to approve meeting minutes upon corrections noted. Motion was 2nd by **Director Rick Hansen**, Unanimously **PASSED**.

VIII. ACTION ITEMS

A. Repair and replacement of landscape lights on Nightbloom and Civano Blvd. North

Board to take action to be summarized by Board President

Work to be performed on 27 lights down the Night bloom and Civano Blvd. Cost will be circa \$850.00, for parts and labor.

MOTION: Director Rick Hansen; to accept bid to replace lights not to exceed \$1000.00 for parts and labor. Expense to be paid from the reserve account. **Motion** was 2nd by **Chris Shipley** and unanimously **PASSED**.

B. Defer Town Hall Meeting to end of February 2010

Board to defer Town Hall Meeting for playground to end of February 2010 due to holidays.

MOTION: To table the meeting until February 2010. 2nd Unanimously **PASSED**.

C. 2010 Budget Adoption

Board to adopt 2010 Budget.

APPROVED

APPROVED

MOTION: Director Rick Hanson to approve budget upon the following corrections:

GL	ACTION
4031	remove \$250.00 Motion Mark Levine, 2nd Judith Willis, unanimous
4771	increase \$500 Motion Rick Hansen, 2nd Judith Willis, unanimous
4610	remove \$3,000 Motion Rick Hansen, 2nd Judith Willis, unanimous
4665	increase \$1,000 Motion Lee Rayburn, 2nd Rick Hansen, unanimous
4782	increase \$1,280 Motion Lee Rayburn, 2nd Judith Willis, 4 apposed 3 in favor
4782	increase \$500 Motion Mark Levine, 2nd Lee Rayburn 6 in favor 1 apposed
4790	increase \$780

Resignation of Rick Hansen given to the HOA Board.

MOTION: Secretary Judith Willis to accept the resignation of director at large Rick Hansen. Motion was 2nd by **President Lee Shipley** and unanimously **PASSED**.

IX. NEXT BOARD MEETING—Tuesday, January 26, 2010, 7:00 p.m. @ Activity Center

X. ADJOURNMENT

MOTION: To adjourn. 2nd and unanimously PASSED @ 11:00pm

APPROVED