

Civano 1, Neighborhood 1, Homeowner's Association CC&R Compliance Review Committee

DATE: November 20, 2007

TIME: 6:30PM

LOCATION: HOA Activity Center

CALL TO ORDER 6:35PM

COMMITTEE MEMBERS PRESENT: Scott Lantz, Win Hallett,

ABSENT: Andrew Speakes, Anne Edwards

Also in Attendance: Heather O'Connor

Agenda:

1. Welcome to New Volunteers

- a. Why we volunteered
- b. What we want to accomplish

2. Slide Presentation (attached)

- a. Presenting a Positive Position on Compliance
- b. Developing Courtesy Notices

3. Review of Charter

- a. Existing Charter
- b. Proposed Charter before the Board

4. Review of Violation Procedures

- a. More assistance needed for by-weekly inspections
- b. Establish better communications and follow-up procedures

5. Review of Collection Procedures

- a. Existing Procedures no longer in compliance with Arizona Statutes
- b. Proposed Procedures for compliance with Arizona Statutes

6. Discussion of Standards for Compliance

- a. Training each committee member utilizing Cadden Management
- b. Implementation without prejudice

7. Proposed Educational Program to increase Homeowner Awareness

- a. Quarterly Open Forums
- b. Guest speakers on various topics of importance

8. Discussion of Old Business

- a. Review existing unresolved issues with Cadden Management
- b. Schedule follow-ups for compliance review and/or necessary action

9. Volunteer Recruitment

- a. Begin Volunteer Recruitment Drive
- b. Follow-up Training

10. Next Scheduled Meeting December 18, 2007 6:30-8:00PM Activity Center

11. Meeting Adjourned at 8:35PM