

# REQUEST TO RESERVE PARKS & FACILITIES

## Civano 1: Neighborhood 1 Homeowners Association

Location Requested	Reservations For	Event Type	Scope
<input type="checkbox"/> Activity Center <input type="checkbox"/> Sports Park <input type="checkbox"/> Mary Webber Park <input type="checkbox"/> Tot Lot <input type="checkbox"/> South Pool Area <input type="checkbox"/> North Pool Area <input type="checkbox"/> Tennis Court	Date: <input style="width: 100px;" type="text"/>  Start Time* <input style="width: 100px;" type="text"/>  End Time* <input style="width: 100px;" type="text"/>  <input type="checkbox"/> Reoccurring Event *Please ensure your start and end times include set-up and clean-up time.	<input type="checkbox"/> Meeting <input type="checkbox"/> New Comers <input type="checkbox"/> Party <input type="checkbox"/> Potluck <input type="checkbox"/> Club/ Group <input type="checkbox"/> Social <input type="checkbox"/> Holiday <input type="checkbox"/> Informational <input type="checkbox"/> Family Affair <input type="checkbox"/> See Comments	<input type="checkbox"/> HOA Sponsored <input type="checkbox"/> NA Sponsored <input type="checkbox"/> Guests Allowed <input type="checkbox"/> Adults Only <input type="checkbox"/> Teen Event <input type="checkbox"/> Children's Event <input type="checkbox"/> Pets Allowed <input type="checkbox"/> Alcohol Served <input type="checkbox"/> See Comments Attendance Estimate: ____

**Required -- \$100 deposit.**  
**\$50 non-refundable SPECIAL USE FEE for private events.**  
**No charge for group events open and publicized to all residents.**  
 Please make two checks payable to "Civano 1 HOA" .

NAME or TYPE of EVENT: \_\_\_\_\_

Requestor(s)	Address/Lot#/Phone/E-mail
NAME: _____	ADDRESS: _____
TELEPHONE: _____	E-MAIL: _____ LOT #: _____

**I attest that I am a Civano homeowner/tenant and hereby accept full responsibility for the reservation and use of the above Park/Facility, and hereby acknowledge and agree to the conditions stipulated on the reverse of this sheet, together with specific rules and conditions that apply to the facility.**

**Additional Comments or Requests**

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<b>FOR HOA USE</b>		
APPROVED _____	DATE _____	DEPOSIT CK# _____
SIGNED _____	POSTED ON CALENDAR _____	